

ROUTING AND TRANSMITTAL SLIP

Date

25 JULY 86

TO: (Name, office symbol, room number,
building, Agency/Post)

Initials

Date

1. MS/DDA

2. ADDA

3.

4.

5. DDA REGISTRY

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

DO NOT use this form as a RECORD of approvals, concurrences, disposals,
clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

USGPO 1983 O-381-529 (31b)

EXECUTIVE SECRETARIAT
ROUTING SLIP

TO:		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI		X (w/o Enclosures)		
3	EXDIR		X (w/o Enclosures)		
4	D/ICS				
5	DDI	X (w/o Enclosures)			
6	DDA		X (w/o Enclosures)		
7	DDO				
8	DDS&T				
9	Chm/NIC		X (w/o Enclosures)		
10	GC				
11	IG				
12	Compt				
13	D/OLL				
14	D/PAO				
15	D/PERS				
16	VC/NIC				
17	D/CPAS		X (With Enclosures)		
18	NIO/W		X (w/o Enclosures)		
19					
20					
21					
22					
SUSPENSE		Date			

Remarks

To 5: For action as appropriate (if any direct response, please provide copy to ER). Assume CPAS will be repository of these papers (although some in DA and NIC may want to rev

STAT

Executive Secretary

24 Jul 86

Date



Federal Emergency Management Agency

Washington, D.C. 20472

86-3295X

JUL 21 1986

The Honorable William J. Casey
Director
Central Intelligence Agency
Washington, D.C. 20505

Dear Mr. Casey:

The Federal Emergency Management Agency (FEMA) has been coordinating an interagency project to improve emergency documentation. The project involves the development of Major Emergency Action (MEA) papers which clarify the factors that should be considered by decisionmakers during emergency situations. The MEA papers summarize relevant legal authorities and precedents, document decision and implementation processes, and identify the responsible officials.

The MEA papers are interagency products; FEMA coordinates and supports their development and maintains a master set. The papers are published after concurrence by each department or agency with an interest in the topic. To date, the enclosed papers in the industrial production and government preparedness areas have been published.

In our view, these papers are useful references that should be maintained in the departments and agencies emergency operations centers or otherwise be available to the staff who are likely to be called upon during an emergency. These papers will enhance each agency's understanding of the actions that other departments and agencies may recommend or take during a crisis.

I would appreciate any comments you may have on the MEA papers as well as suggestions for additional MEA topics. We will be glad to provide further information on the MEA project.

Sincerely,

A handwritten signature in dark ink, appearing to read "Julius W. Becton, Jr.", is written over the typed name and title.

Julius W. Becton, Jr.
Director

Enclosures

DD/A REGISTRY

FILE: 100-2

May 1986

FOREWORD

Overview Of The Major Emergency Action Papers

The major emergency action (MEA) papers are intended for use in the option identification phase of the decisionmaking process, when a decisionmaker's primary concern is to understand the problem and the range of options that are available. The project deals with actions that are at the Presidential level, that are interagency in nature or that would have significant impact on the economy and society.

The action papers are designed to stimulate advance thinking about the substantive, political and economic feasibility of alternative actions and set the stage for detailed interagency planning and decisionmaking. They provide decisionmakers with a description of the available options, a preliminary discussion of the central issues, and an identification of the sources of more detailed information.

The papers are designed to provide qualitative staff advice and supplement current planning documents and decision information support systems. They do not replace current mobilization plans.

The complete MEA project covers the major functional areas of mobilization preparedness. These functional areas include:

- Economics (Domestic and International),
- Infrastructure (Food, Energy, Communications, and Transportation),
- Government Preparedness,
- Human Resources (Health, Labor force, Social Services, and Housing),
- Industrial Production, and
- Civil Defense.

Nine papers have been released in the area of Industrial Production.

Major Emergency Actions In Government Preparedness

In addition to these papers, the following are being prepared in the area of Government Preparedness:

- Implement Emergency Staffing Procedures,
- Organize to Manage National Resources During Crisis, and
- Reconvene Congress.

Major Emergency Actions:



Government Preparedness



Contents:



Declare a National Emergency

Activate the National Defense Executive Reserve

May 1986

Major Emergency Actions:

Industrial Production

Primary Action Agencies:

Department of Commerce

Department of Defense

Department of Energy

Department of Interior

Department of Transportation

Federal Emergency Management Agency

Federal Trade Commission

General Services Administration

July 1985